



## HIGH PERFORMANCE & COACHING COMMITTEE MEMBER

### Summary of Duties / Job Description

**Job Title:** Volunteer High Performance & Coaching Committee Member

**Objectives:** The High Performance & Coaching Committee is a standing operational committee of Karate Canada. The committee is responsible for reviewing and providing guidance for Karate Canada's High Performance & National Team Coaching - related matters. Its mandate is as follows:

- To provide leadership and advice to the Executive Director and the KC Board of Directors regarding KC's High Performance Programs and related activities.
- To provide leadership and advice to the Executive Director and the KC Board of Directors regarding KC's High Performance Coaching Programs.
- To ensure that High Performance Plans and Programs and High Performance Coaching initiatives are well integrated and coordinated.

#### **Key Duties and Responsibilities of the Committee:**

The Joint HP&C Committee provides advice to the Executive Director and Board of Directors on all aspects of the KC's High Performance programs and High Performance Coaching programs, including but not limited to:

- Selection Criteria for all KC Junior and Senior Kata and Kumite teams;
- Preparation programs for all KC representative Teams for international competitions;
- Anti-doping policy, and related matters;
- Ethics and fair play policy, and related matters;
- Sport Sciences, Sports Medicine and Technology issues relating to High Performance management;
- Ensuring consistency, uniformity and effectiveness in the administration of High Performance Programs;
- Ensuring that High Performance Coaching-related programs are well designed and implemented;
- Evaluation and reporting on Key Performance Outcomes (KPOs) of the KC High Performance Plan;
- Additional tasks and matters relevant to High Performance matters as may be assigned to by the Executive Director and/or Board of Directors.

### **Qualifications and Requirements:**

Candidates for the position of volunteer member-at-large of the High Performance & Coaching Committee should meet the following requirements:

- Has coached athletes who have medaled at the National Championships (Senior or Junior level, in either Kata or Kumite) for at least 3 out of the last 5 years, and/or;
- Has coached an athlete that has achieved at least a Top 8 finish at a Karate 1 event, or;
- Has coached one of Karate Canada's National Teams at any international event, or;
- Has been a Head Coach of a Provincial Team at the KC National Championships at least 2 out of the past 5 years.

Additionally, the candidates would be expected to display / possess the following qualities:

- The ability to work cooperatively with other committee members;
- Excellent communication skills;
- Time to dedicate to this professional volunteer opportunity (approximately 3 hours per month);
- Commitment to take on an occasional HP-related special project;
- Commitment to attend regular meetings (at least 6 times a year – mostly via teleconference);
- Must be comfortable in a team environment.

Bilingualism is an asset, as is NCCP Comp Dev (or higher) training (or equivalent).

### **Lines of Communication:**

Reports directly to the Committee Chair and works closely with fellow volunteers and committee members to complete assignments and exchange ideas.

### **Time Commitment:**

Approximately three hours to four hours per month for the length of appointment, plus additional specific assignments as needed and agreed upon.

**Duration of appointment:**

The appointment is for a period of one to two years (staggered terms).

**Application:**

All interested candidates are asked to please submit their application by email to the Committee Chair Dr. Peter Davis, at: [peter.davis.spm@gmail.com](mailto:peter.davis.spm@gmail.com), no later than **January 23<sup>rd</sup>, 2016**. Please add in cc Karate Canada's Executive Director, Mr. Olivier Pineau, at: [Olivier@karatecanada.org](mailto:Olivier@karatecanada.org).

Additionally, please ensure to include basic information about your reasons for applying as well as about your relevant expertise and credentials. Karate Canada will contact all candidates in January or February 2016.

(Please note that the addition of Committee members is subject to approval from Karate Canada's Board of Directors.)